

**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT**  
300 Lakeside Drive, P. O. Box 12688, Oakland, CA 94604-2688

**BOARD MEETING AGENDA**

September 27, 2018

**5:00 p.m.**

A regular meeting of the Board of Directors will be held at **5:00 p.m.** on Thursday, September 27, 2018, in the **Pittsburg City Hall Council Chambers, 65 Civic Avenue, Third Floor, Pittsburg, California.**

Members of the public may address the Board of Directors regarding any matter on this agenda. Please complete a "Request to Address the Board" form (available at the entrance to the Council Chambers) and hand it to the Secretary before the item is considered by the Board. If you wish to discuss a matter that is not on the agenda during a regular meeting, you may do so under Public Comment.

Any action requiring more than a majority vote for passage will be so noted.

Items placed under "consent calendar" are considered routine and will be received, enacted, approved, or adopted by one motion unless a request for removal for discussion or explanation is received from a Director or from a member of the audience.

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

BART provides service/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address BART Board matters. A request must be made within one and five days in advance of Board meetings, depending on the service requested. Please contact the Office of the District Secretary at 510-464-6083 for information.

Rules governing the participation of the public at meetings of the Board of Directors and Standing Committees are available for review on the District's website (<http://www.bart.gov/about/bod>), in the BART Board Room, and upon request, in person or via mail.

Meeting notices and agendas are available for review on the District's website (<http://www.bart.gov/about/bod/meetings.aspx>), at [www.bart.legistar.com](http://www.bart.legistar.com), and via email ([https://public.govdelivery.com/accounts/CATRANBART/subscriber/new?topic\\_id=CATRANBART\\_1904](https://public.govdelivery.com/accounts/CATRANBART/subscriber/new?topic_id=CATRANBART_1904)) or via regular mail upon request submitted to the District Secretary. Complete agenda packets (in PDF format) are available for review on the District's website no later than 48 hours in advance of the meeting.

Please submit your requests to the District Secretary via email to [BoardofDirectors@bart.gov](mailto:BoardofDirectors@bart.gov); in person or U.S. mail at 300 Lakeside Drive, 23<sup>rd</sup> Floor, Oakland, CA 94612; fax 510-464-6011; or telephone 510-464-6083.

Patricia K. Williams  
District Secretary

Regular Meeting of the  
BOARD OF DIRECTORS

The purpose of the Board Meeting is to consider and take such action as the Board may desire in connection with:

1. CALL TO ORDER

- A. Roll Call.
- B. Pledge of Allegiance.
- C. Introduction of Special Guests.

2. CONSENT CALENDAR

- A. Approval of Minutes of the Meetings of September 13, 2018 (Special and Regular).\* Board requested to authorize.
- B. Appointment of BART Police Citizen Review Board Member District 7.\* Board requested to ratify.
- C. Change Order to Agreement No. 6M4280, Utilization and Bill Review Services, with Genex Services, LLC.\* Board requested to authorize.

3. PUBLIC COMMENT – 15 Minutes

(An opportunity for members of the public to address the Board of Directors on matters under their jurisdiction and not on the agenda. An additional period for Public Comment is provided at the end of the Meeting.)

4. ADMINISTRATION ITEMS

Director Allen, Chairperson

- A. Award of Agreement No. 6M2069, Insurance Brokerage Services.\* Board requested to authorize.

5. ENGINEERING AND OPERATIONS ITEMS

Director Simon, Chairperson

- A. Safety and Security Action Plan Tracking Matrix Update.\* For information.
- B. BART Surveillance Technology Ordinance.\* Board requested to enact. (Second Reading for Ordinance.)
- C. Proof of Payment.
  - a. Update on Proof of Payment Data.\* For information.
  - b. Release of Two Fiscal Year 2019 Held Positions and Fund Eight Nighttime Proof of Payment Teams.\* Board requested to authorize.
- D. System Hardening Update (Including Fare Gate Update).\* For information.

E. BART Police Department's 5-Year Strategic Staffing Plan (University of North Texas Study).\* For information.

6. PLANNING, PUBLIC AFFAIRS, ACCESS, AND LEGISLATION ITEMS

Director Blalock, Chairperson

A. BART to Antioch: Station Access Update.\* For information.

7. GENERAL MANAGER'S REPORT

A. Report of Activities, including Updates of Operational, Administrative, and Roll Call for Introductions Items.

8. BOARD MATTERS

A. Board Member Reports.

(Board member reports as required by Government Code Section 53232.3(d) are available through the Office of the District Secretary. An opportunity for Board members to report on their District activities and observations since last Board Meeting.)

B. Roll Call for Introductions.

(An opportunity for Board members to introduce a matter for consideration at a future Committee or Board Meeting or to request District staff to prepare items or reports.)

C. In Memoriam.

(An opportunity for Board members to introduce individuals to be commemorated.)

9. PUBLIC COMMENT

(An opportunity for members of the public to address the Board of Directors on matters under their jurisdiction and not on the agenda.)

**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT**  
300 Lakeside Drive, P.O. Box 12688, Oakland, CA 94604-2688

Board of Directors  
Minutes of the 1,819th Meeting  
September 13, 2018

A special meeting of the Board of Directors was held September 13, 2018, convening at 8:01 a.m. in the Board Room, 2040 Webster Street, Oakland, California. President Raburn presided; Patricia K. Williams, Interim District Secretary.

Directors present: Directors Allen, Blalock, McPartland, Saltzman, Simon, and Raburn

Absent: None. Directors Dufty, Keller, and Josefowitz entered the Meeting later.

President Raburn called for Public Comment on Item 3 only. No comments were received.

President Raburn announced that the Board would enter into closed session under Item 3-A (Public Employee Appointment – District Secretary) and Item 3-B (Conference with Negotiators) of the special Meeting agenda, and that the Board would reconvene in open session upon conclusion of the closed session.

The Board Meeting recessed at 8:02 a.m.

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The Board Meeting reconvened in closed session at 8:03 a.m.

Directors present: Directors Allen, Blalock, Dufty, McPartland, Saltzman, Simon, and Raburn.

Absent: None. Directors Keller and Josefowitz entered the Meeting later.

Director Keller entered the Meeting.

Director Josefowitz entered the Meeting.

The Board Meeting recessed at 9:27 a.m.

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The Board Meeting reconvened in open session at 9:30 a.m.

Directors present: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn.

Absent: None.

President Raburn announced that the Board had concluded its closed session and that the Board had voted unanimously to appoint Patricia K. Williams as District Secretary, subject to the parties reaching agreement on terms and conditions of employment. Ayes – 9: Directors Allen, Blalock, Duffy, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes – 0.

The Meeting was adjourned at 9:31 a.m.

Patricia Williams  
District Secretary

**SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT**  
300 Lakeside Drive, P.O. Box 12688, Oakland, CA 94604-2688

Board of Directors  
Minutes of the 1,820th Meeting  
September 13, 2018

A regular meeting of the Board of Directors was held September 13, 2018, convening at 9:32 a.m. in the Board Room, 2040 Webster Street, Oakland, California. President Raburn presided; Patricia K. Williams, District Secretary.

Directors present: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn.

Absent: None.

President Raburn called for Introduction of Special Guests. Director Simon welcomed the family of Shaleem Tindle.

Consent Calendar items brought before the Board were:

1. Approval of Minutes of the Meeting of August 9, 2018.
2. Enterprise Software License Agreement, with Environmental Systems Research Institute (ESRI).
3. Audit of Directors' Use of District Property for Fiscal Year 2018.
4. Award of Invitation for Bid No. 9042A, Purchase 35kV Isolation Disconnect Switches, with Trayer Engineering Corporation.

Director Allen made the following motions as a unit. Director Keller seconded the motions, which carried by unanimous electronic vote. Ayes – 9: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes – 0.

1. That the Minutes of the Meeting of August 9, 2018, be approved.
2. That the General Manager or her designee be authorized to execute a three-year Enterprise License Agreement with Environmental Systems Research Institute (ESRI) in an amount not to exceed \$450,000.00, to allow for the District's unlimited access to ESRI software products.
3. That the Audit of Directors' Use of District Property for Fiscal Year 2018 be accepted.

4. That the General Manager be authorized to award Invitation for Bid No. 9042A, for 35kV Isolation Disconnect Switch, to Trayer Engineering Corporation, for an amount \$867,354.25, pursuant to notification to be issued by the General Manager.

(The foregoing motion was made on the basis of analysis by the staff and certification by the Controller/Treasurer that funds are available for this purpose.)

President Raburn called for Public Comment.

The following individuals addressed the Board.

Aleta Dupree  
Robert Allen  
Lonnie Monroe  
Yolanda Banks-Reed  
Asale Haquikah  
Afiyah Chambers  
Cassandra Castello  
Randall Scott

President Raburn announced that the order of agenda items would be changed.

Director Blalock, Chairperson of the Planning, Public Affairs, Access, and Legislation Committee, brought the matter Authorization of Exclusive Negotiating Agreement for Transit-Oriented Development with East Bay Asian Local Development Corporation (EBALDC)/Strada Investment Group, a joint venture, at the Lake Merritt BART Station before the Board. Mr. Carl Holmes, Assistant General Manager, Planning, Development, and Construction; Ms. Abigail Thorne-Lyman, Program Manager, System Development; and Ms. Hannah Lindelof, Program Manager, System Development; presented the item.

The following individuals addressed the Board.

Julia Nou  
Ener Chiu  
Sherm Hirotin  
Jesse Blout

The item was discussed.

Director Simon exited the Meeting.

President Raburn moved that the General Manager be authorized to execute an exclusive negotiating agreement (ENA) with a joint venture comprised of the East Bay Asian Local Development Corporation and Strada Investment Group, for a term of 24 months; and if BART and this joint venture cannot in good faith negotiate an ENA or if the joint venture cannot substantially comply with the terms of the ENA, that the General Manager be authorized to execute an ENA with Lane Partners, for a term of up to 24 months. Director Saltzman requested

the motion be amended to include an updated status report to the Board before an Exclusive Negotiating Agreement is awarded to Lane Partners. President Raburn accepted the amendment. Director Saltzman seconded the amended motion which carried by unanimous electronic vote. Ayes – 8: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, and Raburn. Noes – 0. Absent – 1: Director Simon.

Director McPartland, Vice Chairperson of the Engineering and Operations Committee, brought the matter of Safety and Security Action Plan before the Board. Mr. Robert Powers, Deputy General Manager, presented the item. The item was discussed.

Director Simon re-entered the meeting and brought the matter of Award of Contract No. 54RR-410, Coverboard Enhancement, C-Line with A, C, and M at the Oakland Wye, with LC General Engineering and Construction, Inc., before the Board.

Director Simon moved that the General Manager be authorized to award Contract No. 54RR-410 for Coverboard Enhancement, C-line with A, C, and M lines at the Wye, to LC General Engineering, for the Base Bid price of \$4,142,211.94, pursuant to notification by the General Manager, and subject to compliance with the District's protest procedures. President Raburn seconded the motion, which carried by unanimous electronic vote. Ayes – 9: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes - 0.

Director Simon brought the matter of Districtwide Small Business Supportive Services Agreements before the Board.

Director Simon moved that the General Manager be authorized to execute an Agreement No. 6M5125, to provide Pre-Award Small Business Supportive Services, for an amount not to exceed \$3,900,000, to The Allen Group, LLC, subject to the District's protest procedures and the Federal Transit Administration requirements related to protests; and that the General Manager be authorized to execute Agreement No. 6M5134, to provide Post-Award Small Business Supportive Services, in the amount not to exceed \$4,600,000, to The Allen Group, LLC, subject to the District's protest procedures and the Federal Transit Administration requirements related to protests. Director Saltzman seconded the motion, which carried by unanimous electronic vote. Ayes – 9: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes - 0.

Director Simon brought the matter of District Surveillance Technology Policy/Ordinance before the Board. Ms. Tamar Allen, Assistant General Manager, Operations; Mr. Carlos Rojas, Chief of Police; and Mr. Matthew Burrows, General Counsel, presented the item. The item was discussed.

The following individuals addressed the Board.

Matt Cagle	Don Fogg
Brian Hofer	Lou Katz
Tracy Rosenberg	Bob Allen
Sameena Usman	
Camille Ochoa	
Aleta Dupree	
JP Massar	



Discussion continued.

Director Saltzman moved that the Board direct staff to return with the attached Proposed Ordinance Codifying the Surveillance Technology Policy for a second reading and consideration of the matter for adoption at that future meeting, with an amendment to Section 3.1(b) to read as follows:

Acquiring surveillance technology, with or without consideration, except for those occasions when a BART District entity conducts a limited scope trial of technology to assess its viability. Such trial shall not include facial recognition hardware or software. Such trial shall (i) be limited to a single station or facility, (ii) last no longer than 60 days, and (iii) shall be agendized for public discussion at least 15 days prior to implementation, at a Board meeting of the Board of Directors under the report of the General Manager.

Director Dufty seconded the motion.

Discussion continued.

President Raburn made a substitute motion to have the trial period referenced in Section 3.1(b)(ii) last no longer than 90 days. The substitute motion died for lack of a second.

Director Allen made a second substitute motion that the Board adopt the Proposed Surveillance Technology Policy and direct staff to return within 24 months with an update on how the Policy has worked in practice and if any changes should be considered by the Board before adopting these rules as an ordinance; and that Section 3.1(b) be worded as follows:

Acquiring surveillance technology, with or without consideration, except for those occasions when a BART District entity conducts a limited scope trial of technology to assess its viability. Such trial shall not include facial recognition hardware or software. Such trial shall (i) be limited to a single station or facility, (ii) last no longer than 90 days, and (iii) shall be agendized for public discussion prior to implementation, at a Board meeting of the Board of Directors under the report of the General Manager.

Director Josefowitz requested an amendment to the second substitute motion that any changes to the Proposed Surveillance Technology Policy be agendized for public discussion at a Board meeting at least 15 days prior to implementation.

Director Allen accepted the amendment.

Director Josefowitz seconded the amended substitute motion. Discussion continued.

The second substitute motion failed by electronic vote. Ayes – 3: Directors Allen, Keller, and Josefowitz. Noes – 6: Directors Blalock, Dufty, McPartland, Saltzman, Simon, and Raburn.

Director Saltzman called the question.

The original motion carried by unanimous electronic vote. Ayes – 9: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes – 0.

(The proposed Ordinance is attached and hereby made a part of these Minutes.)

Director Dufty moved that the Board directs that the Ordinance provide for attorneys' fees for a prevailing party. The motion died for lack of a second.

Director Simon brought the matter of Agreements to Advance Fiscal Year 2019 Quality of Life Initiatives before the Board. Mr. Tim Chan, Manager of Planning, presented the item. The item was discussed.

President Raburn made the following motions as a unit:

1. That the General Manager be authorized to execute an Agreement with Urban Alchemy (UA), with Hunters Point Family as the fiscal agent, in the amount of \$930,000 for the elevator attendant program. (San Francisco Bay Area Rapid Transit District will enter into a separate reimbursement agreement with San Francisco Municipal Transit Authority in an amount up to \$465,000.)
2. That the General Manager be authorized to execute an Agreement with Public Works in the amount of \$250,000 for the Pit Stop Program.
3. That the General Manager be authorized to execute an Agreement with Contra Costa Health Services (CCHS) in the amount up to \$80,500 for one Contra Costa Homeless Outreach Team.

Director Josefowitz seconded the motions, which carried by electronic vote. Ayes – 8: Directors Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes – 1: Director Allen.

Director Simon noted that the Transbay Tube Earthquake Safety Service Plan Update would be continued to a future meeting.

Director Allen, Chairperson of the Administration Committee, brought the matter of Policy to Prohibit Travel to States with Anti - Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Laws before the Board. Mr. Michael Jones, Assistant General Manager, Administration, presented the item. The item was discussed.

Aleta Dupree addressed the Board.

President Raburn moved that the Board adopt the travel policy prohibiting District-funded travel to states with Anti – LGBTQ+ laws. Director Josefowitz seconded the motion, which carried by unanimous electronic vote. Ayes – 9: Directors Allen, Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn. Noes – 0. (The Policy is attached and hereby made a part of these Minutes.)

President Raburn announced that the Fiscal Year 2019 Draft Short Range Transit Plan/Capital Improvement Program, the Board Member Reports, Roll Call for Introductions, and In Memoriam would be continued to a future Board meeting

The Board Meeting recessed at 12:22 p.m.

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The Board Meeting reconvened in closed session at 12:34 p.m.

Directors present: Directors Blalock, Dufty, Josefowitz, Keller, McPartland, Saltzman, Simon, and Raburn.

Absent: None. Director Allen entered the Meeting later.

Director Allen entered the meeting.

The Board Meeting recessed at 1:12 p.m.

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The Meeting was adjourned at 1:15 p.m. due to lack of quorum.

Patricia K. Williams  
District Secretary

ORDINANCE NO. 2018-1

AN ORDINANCE OF THE SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT  
CODIFYING ITS SURVEILLANCE TECHNOLOGY POLICY

WHEREAS, the San Francisco Bay Area Rapid Transit District (BART) Board of Directors has invested heavily in maintaining a safe and secure transportation system hardened against terrorist sabotage, vandalism and theft; and

WHEREAS, the Board of Directors has and continues to believe that the safety and security of the BART system requires the maintenance and support of every technology available to maintain public safety and system security; and

WHEREAS, the Board recognizes that there is a point at which technological resources may be viewed to restrict or limit the reasonable expectation of privacy of the riding public; and

WHEREAS, the Board wishes to harmonize these compelling interests in a manner that permits public discourse and discussion about the decision-making process of adding new technologies for safety and security into the BART transit system; and

WHEREAS, the Board of Directors recognizes that surveillance technology in public areas should be judiciously balanced with the need to reasonably protect recognized civil liberties, including privacy, free expression and public assembly; and

WHEREAS, the Board of Directors finds that proper transparency, oversight and accountability are fundamental to minimizing risks to the afore-mentioned civil liberties posed by surveillance technologies; and

WHEREAS, the Board of Directors finds it essential to have an informed public discourse about whether to adopt additional surveillance technology to that already utilized within the District; and

WHEREAS, the existing infrastructure of surveillance technology already employed within the BART transportation system is extensive, it shall be grandfathered in as a "baseline"; and

WHEREAS, the Board of Directors finds it desirable that safeguards be in place to protect reasonable expectations of privacy and freedom of speech and assembly, duly balanced against a need to preserve public peace and safety, and to address exigent circumstances before any new surveillance technology is deployed; and

WHEREAS, the Board of Directors finds that if either new surveillance technology is approved for use or existing technology is used in a materially different manner or for a materially different purpose in places where the public enjoys a reasonable expectation of privacy or a right to expressive activities and public assembly, there must be clear internal policies and procedures to ensure that reasonable safeguards are being followed and that the surveillance technology's benefits outweigh its costs; and

WHEREAS, Public Utilities Code Section 28793 authorizes the Board to pass ordinances; and

WHEREAS, Public Utilities Code Section 28763 authorizes the Board to do any and all things necessary to carry out the purposes of the District; and

WHEREAS, the Board has determined that the adoption of this policy by ordinance is necessary to preserve the safety, comfort and well-being of BART riders;

NOW, THEREFORE, BE IT ENACTED by the Board of Directors of the San Francisco Bay Area Rapid Transit District:

**Section 1. Title**

This Ordinance shall be known as the Surveillance Technology Policy.

**Section 2. Definitions**

The following definitions apply to this ordinance:

- 1) "Surveillance Annual Report" means an annual written report concerning a specific surveillance technology in active use by the District that includes all of the following:
  - a) A reasonably specific description of how the surveillance technology was used;
  - b) Whether and how often data acquired through the use of the surveillance technology was shared with outside entities, the name of any recipient entity, the type(s) of data disclosed, under what legal standard(s) the information was disclosed, and the justification for the disclosure(s);
  - c) A summary of community complaints or concerns received by the BART District related to the surveillance technology,
  - d) The results of any internal audits, any information about violations of the Surveillance Use Policy, and any actions taken in response
  - e) Information, including crime statistics, if the equipment is used to deter or detect criminal activity, that help the community assess whether the surveillance technology has been effective at achieving its identified purposes;
  - f) Statistics and information about public records act requests related to surveillance technology; and
  - g) Total annual costs for the new surveillance technology, including personnel and other ongoing cost.
  
- 2) "BART District entity" means any department, bureau, division, or unit of the San Francisco Bay Area Rapid Transit District. The BART Police Department is considered to be a BART District entity, but may also be referenced directly when the BART Police Department is subject to additional requirements of this policy that are specific to the BART Police Department and do not apply to other BART District entities.
  
- 3) "Surveillance technology" means any electronic device or system with the capacity to monitor and collect audio, visual, locational, thermal, or similar information on any individual or group. This includes, but is not limited to, drones with cameras or monitoring capabilities, automated license plate recognition systems, closed-circuit cameras/televisions, International Mobile Subscriber Identity (IMSI) trackers, global positioning system (GPS) technology, software designed to monitor social media services or forecast criminal activity or criminality, radio frequency identification (RFID) technology, body-worn cameras, biometric identification hardware or software, and facial recognition hardware or software.
  - a) "Surveillance technology" does not include the following devices or hardware, unless they have been equipped with, or are modified to become or include, a surveillance technology as defined in Section 2(3):

1. routine office hardware, such as televisions, computers, and printers, that is in widespread public use and will not be used for any surveillance or law enforcement functions;
2. Parking Ticket Devices (PTDs);
3. manually -operated, non-wearable, handheld digital cameras, audio recorders, and video recorders that are not designated to be used surreptitiously and whose functionality is limited to manually capturing and manually downloading video and/or audio recordings;
4. surveillance devices that cannot record or transmit audio or video or be remotely accessed, such as image stabilizing binoculars or night vision goggles;
5. manually-operated technological devices used primarily for internal municipal entity communications and are not designated to surreptitiously collect surveillance data, such as radios and email systems;
6. municipal agency databases that do not contain any data or other information collected, captured, recorded, retained, processed, intercepted, or analyzed by surveillance technology;
7. equipment designed to detect the presence of and/or identify the source of chemical, biological, radiological, nuclear or explosive materials;
8. portable or fixed observations towers designed to provide an elevated viewing platform for facility security;
9. the BART Watch app or similar successor apps for making reports to the District;
10. the BART.gov web site and platform;
11. BART databases and enterprise systems that contain information kept in the ordinary course of BART business, including, but not limited to, human resource, permit, license and business records;
12. BART Police Department computer aided dispatch (CAD), records / case management, Live Scan, booking, Department of Motor Vehicles, California Law Enforcement Telecommunications System (CLETS), 9-1-1 and related dispatch and operation or emergency services systems;
13. BART Police Department early warning systems;
14. Infrastructure and mechanical control systems (SCADA), including those that control or manage lights, utilities, train control, or fare collection;
15. Physical access control systems, employee identification management systems, and other physical control systems;
16. Information technology security systems, including firewalls and other internal-facing cyber security systems;
17. Computers, software, hardware or devices used in monitoring the work and work-related activities involving District buildings, employees, contractors and volunteers or used in conducting internal investigations involving District employees, contractors or volunteers.

4) “Surveillance Impact Report” means a publicly-released written report including at a minimum the following:

- a) information describing the proposed surveillance technology and how it generally works;
- b) information on the proposed purpose(s) for the surveillance technology;

- c) if applicable, the general location(s) it may be deployed;
- d) crime statistics for any location(s), if the equipment is used to deter or detect crime;
- e) an assessment identifying any potential impact on privacy rights and discussing any plans to safeguard the rights of the public;
- f) the fiscal costs for the surveillance technology, including initial purchase, personnel and other ongoing costs, and any current or potential sources of funding;
- g) whether use or maintenance of the technology will require data gathered by the technology to be handled or stored by a third-party vendor on an ongoing basis;
- h) a summary of alternative methods (whether involving the use of a new technology or not) considered before deciding to use the proposed surveillance technology, including the costs and benefits associated with each alternative and an explanation of the reasons why each alternative is inadequate or undesirable; and
- i) a summary of the experience, if any is known, other law enforcement entities have had with the proposed technology, including information about the effectiveness, any known adverse information about the technology such as unanticipated costs, failures, civil rights or civil liberties issues.

5) "Surveillance Use Policy" means a publicly-released policy for use of the surveillance technology that at a minimum specifies the following:

- a) Purpose: The purpose(s) that the surveillance technology is intended to advance.
- b) Authorized Use: The uses that are authorized, the rules and processes required prior to such use, and the uses that are prohibited.
- c) Data Collection: The information that can be collected by the surveillance technology.
- d) Data Access: The individuals (as a category) who can access or use the collected information, and the rules and processes required prior to access or use of the information.
- e) Data Protection: The safeguards that protect information from unauthorized access, including encryption and access control mechanisms.
- f) Data Retention: The time period, if any, for which information collected by the surveillance technology will be routinely retained, the reason such retention period is appropriate to further the purpose(s), the process by which the information is regularly deleted after that period lapses, and the specific conditions that must be met to retain information beyond that period.
- g) Public Access: How collected information can be requested by members of the public, including criminal defendants.
- h) Third Party Data Sharing: If and how other BART District or non-BART District entities can access or use the information, including any required justification or legal standard necessary to do so and any obligations imposed on the recipient of the information.
- i) Training: A summary of the training required for any individual authorized to use the surveillance technology or to access information collected by the surveillance technology.
- j) Auditing and Oversight: The mechanisms to ensure that the Surveillance Use Policy is followed, including internal personnel assigned to ensure compliance with the policy, internal recordkeeping of the use of the technology or access to information collected by

the technology, technical measures to monitor for misuse, any independent person or entity with oversight authority.

The District must seek approval from the Board before implementing any changes to any Surveillance Use Policy.

- 6) "Exigent circumstances" means the BART Police Department's good faith belief that an emergency involving danger, death, or serious physical injury to any person requires the immediate use of a surveillance technology, or the information it provides, without pre-approval.

### **Section 3. Board of Directors Review**

- 1) A BART District entity will obtain Board of Directors approval at a properly-noticed public meeting prior to any of the following:
- a) Accepting funds for new surveillance technology, applying for a grant, or soliciting or accepting state or federal funds or in-kind or other donations;
    - (1) If it is determined that the timetable for applying for surveillance technology funding is not compatible with the notice requirements of Section 4(a), the General Manager is authorized to apply for grants after providing a written justification to the Board of Directors at least five calendar days prior to the deadline for applying for or accepting the relevant funding. Any such notices shall be agendized for public discussion at the next regular meeting of the Board of Directors if that meeting is at least 10 days from the date the notice is sent. If the notice is sent less than 10 days from the next regular meeting, it shall be agendized for public discussion at the following regular meeting. Any funding awarded to a BART District entity following such an application remains subject to the regular review, approval, and oversight requirements of Sections 3, 4, and 5.
  - b) Acquiring surveillance technology, with or without consideration, except for those occasions when a BART District entity conducts a limited scope trial of technology to assess its viability. Such trial shall not include facial recognition hardware or software. Such trial shall (i) be limited to a single station or facility, (ii) last no longer than 60 days, and (iii) shall be agendized for public discussion at a Board meeting that occurs at least fifteen (15) days prior to implementation, under the report of the General Manager.
    - 1) The BART District will not disclose to any third party information acquired during use of this exception unless disclosure is, similar to the Section 11 exigent circumstances provision (A) for purposes of responding to an emergency and the third party agrees to be bound by the restrictions in this Section or is (B) otherwise required by law enforcement or response agencies that identify the information as pertaining to an active investigation, or is (C) otherwise required by law.
    - (2) Following conclusion of the testing, the BART District will only keep and maintain data related to the results of the testing and will immediately dispose of any data not relevant to the evaluation of the fitness of the technology unless retention is (i) authorized by a court order or (ii) otherwise required by law.



- c) Using new surveillance technology, or using existing surveillance technology for a purpose, in a manner or in a materially different type of location not previously approved by the Board of Directors; or
  - d) Entering into a written agreement or memorandum of understanding with a non-BART District entity to acquire, share or otherwise use surveillance technology or the information it provides unless such information is provided by way of BART Watch or any successor smart phone application associated with that specific software.
- 2) Any BART District entity will obtain Board of Directors approval of a Surveillance Use Policy applicable for newly acquired technologies in any of the activities described in subsection (1)(b)-(d).

#### **Section 4. Information Required**

- 1) The BART District entity seeking approval under Section 3 shall submit to the Board of Directors a Surveillance Impact Report and a draft Surveillance Use Policy at least twenty-one (21) days prior to the public meeting where approval will be requested.
- 2) The Board of Directors shall publicly release, in print and online, the Surveillance Equipment Request and draft Surveillance Use Policy at least fifteen (15) days prior to the public meeting.

#### **Section 5. Determination by Board of Directors that Benefits Outweigh Costs and Concerns**

- 1) The Board of Directors shall approve any action described in Section 3, subsection (1) or Section 6 of this Policy only after making a determination that the benefits to the community of the surveillance technology outweigh the costs, and the proposed use policy will reasonably safeguard civil liberties and civil rights.

#### **Section 6. Compliance for Existing Surveillance Technology**

- 1) Each BART District entity possessing or using surveillance technology prior to the effective date of this ordinance shall submit a draft Surveillance Use Policy and Surveillance Impact Report no later than one hundred eighty (180) days following the effective date of this for review and approval by Board of Directors. The Board of Directors may grant extensions to this requirement. If such an extension is granted, a status report must be prepared and submitted to the Board of Directors at a public meeting no later than ninety (90) days from the date of said extension. The draft Surveillance Use Policy shall be made in a manner that is informative, but that will not undermine the District's legitimate security interests.

#### **Section 7. Continuing Oversight of Surveillance Technology**

- 1) Each BART District entity must submit for approval at a public hearing a Surveillance Annual Report for each surveillance technology to the Board of Directors on or before August 1.
- 2) The Board of Directors may grant extensions to this requirement. Commencing on the date 2 years from the effective date of this ordinance, no further extensions by the Board of Directors to this reporting obligation for the BART Police Department can be made. While a

Surveillance Annual Report shall reference and be inclusive of technologies in public places, such references may be made in a manner that will not undermine the District's legitimate security interests.

3) Based upon information provided in the Surveillance Annual Report, the Board of Directors shall determine whether the benefits to the community of the surveillance technology implemented after the effective date of this ordinance outweigh the costs, and that civil liberties and civil rights are safeguarded. If the benefits do not outweigh the costs, or civil rights and civil liberties are not safeguarded, the Board of Directors shall direct that use of the surveillance technology cease and/or require modifications to the Surveillance Use Policy that will resolve the above concerns.

### **Section 8. Enforcement**

1) This ordinance does not confer a private right of action upon any person or entity to seek injunctive relief against the BART District unless that person or entity has first provided written notice to the General Manager and the District's Board of Directors by serving the District Secretary, regarding the specific alleged violation of this ordinance and has provided the General Manager and the Board of Directors with at least ninety (90) days to investigate and achieve compliance regarding any alleged violation. If the specified alleged violation is not remedied within ninety (90) calendar days of receipt of that written notice, a person or entity may seek injunctive relief against the District in a court of competent jurisdiction.

### **Section 9. Categorical Exemptions from this Policy**

1) Any surveillance technologies in place before this policy was established may be replaced with technology with materially the same capacities and capabilities and shall be exempt from this policy except (i) as to the annual reporting requirement, and (ii) surveillance technologies used exclusively by the BART Police Department.

a) Any replacement of surveillance technologies that enhances or otherwise reasonably appears to upgrade (i.e. enhance, improve, or expand) the capabilities of existing technologies shall NOT be exempt from this policy. Storage capacity increases to CCTV and independent lighting improvements (e.g. LED street lighting or improved stairway lighting) at a facility shall not be regarded to be an improvement or enhancement in surveillance technologies.

2) Any surveillance technologies owned and/or operated by third parties on BART facilities and not used by a BART District entity shall be exempt from this policy unless Section 3(1)(d) applies.

3) Any surveillance technologies within the secure perimeter of BART's administrative/maintenance/law enforcement facilities and offices shall be exempt from this policy.

4) Any surveillance technologies used to protect or monitor areas outside of publicly accessible locations including areas within fenced areas (such as, but not limited to, areas where train cars are parked during non-revenue hours or where the District maintains high voltage equipment) or areas prohibited to the public by signage (such as tunnels, or stairwells leading to the trackway) shall be exempt from this policy.

## **Section 10. Severability**

1) The provisions in this ordinance are severable. If any part or provision of this ordinance, or the application of this Policy to any person or circumstance, is held invalid, the remainder of this Policy, including the application of such part or provisions to other persons or circumstances, shall not be affected by such holding and shall continue to have force and effect.

## **Section 11. Use of Unapproved Technology During Exigent Circumstances**

1) The BART Police Department may temporarily acquire or temporarily use surveillance technology in exigent circumstances without following the provisions of the Policy before that acquisition or use. If the BART Police Department acquires or uses a surveillance technology pursuant to this Section, it shall do all of the following:

- (a) Use the surveillance technology to solely respond to the exigent circumstances;
- (b) Cease using the surveillance technology within seven days or when the exigent circumstances end, whichever is sooner;
- (c) Only keep and maintain data related to the exigent circumstances and dispose of any data that is not relevant to an ongoing investigation unless retention is (i) authorized by a court or (ii) otherwise required by law;
- (d) Not disclose to any third party any information acquired during exigent circumstances, unless disclosure is (i) for purposes of responding to the emergency and the third party agrees to be bound by the restrictions in this Section or is (ii) otherwise required by law enforcement or response agencies that identify the material is needed to prevent, deter, respond to and or document significant criminal action such as a terrorist attack, homegrown violent extremist attack or other activity or threats that endanger public safety or transportation infrastructures, or is (iii) otherwise required by law;
- (e) Within 30 days following the end of the exigent circumstances report the acquisition or use to the Board of Directors at a regular meeting of the Board of Directors for discussion and/or possible recommendation for approval to acquire or use the surveillance technology; and
- (f) Any technology temporarily acquired in exigent circumstances shall be returned when the exigent circumstances end unless the technology is submitted to the Board of Directors for approval pursuant to this policy and is approved.

## **Section 12. Effective Date**

1) This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Directors voting for or against the same, in a newspaper of general circulation published in the Counties of the District. (Public Utilities Code Sections 28794)

In regular session of the Board of Directors of the San Francisco Bay Area Rapid Transit District introduced on the 13<sup>th</sup> day of September, 2018 and finally passed and adopted this \_\_\_ day of September, 2018, on regular roll call of the members of said Board by the following vote:

Ayes:

Noes:

Abstentions:

WHEREUPON, the President declared the above and foregoing ordinance duly adopted and SO ORDERED.

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President, Board of Directors

ATTEST:

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Patricia Williams, District Secretary



## PROHIBITION OF TRAVEL TO STATES WITH ANTI-LGBTQ+ LAWS

### Statement of Policy:

The San Francisco Bay Area Rapid Transit District (District) is committed to protecting the rights of all individuals and prohibits discrimination based on race, national origin, ethnic group identification, religion, age, sex, sexual orientation, color, genetic information, or disabilities.

The District continues to be a leader in protecting civil rights and preventing discrimination based on sexual orientation, gender identity, and gender expression. The District also believes that the exercise of religious freedom is not a blanket justification for discrimination.

On September 27, 2017, the Governor of the State of California signed legislation that prohibits state-funded travel to states that have anti-LGBTQ+ laws. **AB 1887** specifies travel bans to any state that has enacted laws that void or repeal, or has the effect of voiding or repealing, existing state or local protections against discrimination on the basis of sexual orientation, gender identity, or gender expression or has enacted a law that authorizes or requires discrimination against same-sex couples or their families or on the basis of sexual orientation, gender identity, or gender expression, as specified, subject to certain exceptions, including:

- Enforcement of California law, including auditing and revenue collection.
- Litigation.
- To meet contractual obligations.
- To comply with requests by the federal government to appear before committees.
- To participate in meetings or training required by a grant or required to maintain grant funding.
- To complete job-required training necessary to maintain licensure or similar standards required for holding a position, if comparable training cannot be obtained in California or a different state not subject to the anti-discrimination laws.
- For the protection of public health, welfare, or safety as determined by the District.

Effective October 1, 2018, the District will adopt the above-described policy modeled upon the State of California's AB 1887 as well as its current list of states to which District-paid travel would be prohibited. The states currently subject to this ban are:

Alabama	Oklahoma
Kansas	South Dakota
Kentucky	Tennessee
Mississippi	Texas
North Carolina	

Additions or deletions to this list may be periodically made to the extent the State of California adds or deletes states from the AB 1887 roster. Any exception to this policy will need prior approval of the General Manager. Please contact Michael Jones, AGM, Administration if you have questions.

# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

## Memorandum

**TO:** Board of Directors

**DATE:** September 20, 2018

**FROM:** Independent Police Auditor

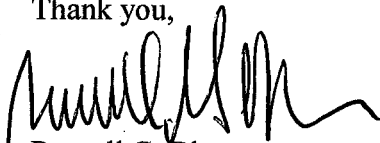
**SUBJECT:** Appointment of BART Police Citizen Review Board Member

In accordance with Chapter 2-05 of the BART Citizen Oversight Model, vacancies on the BART Police Citizen Review Board shall be filled for the unexpired portion of the term, subject to ratification by the Board of Directors. At present, a vacancy exists in the seat representing BART District 7, which has a term that expires on June 30, 2020. BART District 7 Director Lateefah Simon has selected a candidate to fill the vacancy for the unexpired portion of the term.

Attached to this memorandum is a motion which, if adopted by the Board of Directors, will ratify Director Simon's appointment.

Please contact me at (510) 874-7477 or [oipa@bart.gov](mailto:oipa@bart.gov) at your convenience if you have any questions about this matter.

Thank you,



Russell G. Bloom

*Attachment*

cc: Board Appointed Officers  
Deputy General Manager

**RATIFICATION OF BART POLICE CITIZEN REVIEW BOARD DISTRICT 7 APPOINTEE**

**MOTION:**

That the Board of Directors ratifies the appointment of the following individual to the BART Police Citizen Review Board to fill the vacancy that exists in the seat representing BART District 7, with a term that expires on June 30, 2020:

**Christina Gomez – District 7**

# CHRISTINA A. GOMEZ

## EMPLOYMENT

### **The Young Women's Freedom Center**

**September 2017-Present**

*Advocacy Director*

- Oversee all organizational goals, work-plans, and activities under the Advocacy Pillar, ensuring they are strategic, on mission, in direct support of annual/ strategic goals and objectives
- Responsible for spearheading statewide, county and local advocacy work.

### **North Oakland Community Charter School**

**Aug 2011- July 2017**

*Dean of Students & School Culture*

- Serve as a member of our administrative team that stewards the supervision and professional development of teachers and staff of various programs at our NOCCS.
- Serve as a member of the Leadership team that supports the Executive Director with screening, interviewing and hiring new staff, makes executive decisions about the implementation of practices and policies, as well as, serves as a conduit between management and staff.
- Coordinate our K-8 recess and lunch recess procedures and games for 220 students, this includes training staff on our safe and inclusive Playworks model.
- Connected families and students with specific needs to community based services.
- Develop and implement curriculum for the Community Action Learning (CAL) Program as a component of our 6th-8th grade enrichment programming. CAL is a civic engagement and community building curriculum for middle school students.
- Supervises the coordination of NOCCS' Extended Day Program, which includes supervising four staff members, providing professional development, coordinating billing and managing EDP budget.
- Serve as the adult ally and coordinator for NOCCS' Student Council activities, which include facilitating weekly council meetings and monthly fundraising efforts.

### **The W.Haywood Burns Institute**

**Mar 2007-July 2010**

*Community Justice Network for Youth Southern & Western Region Program Manager*

- Assisted in supporting and providing technical assistance to over 140 community based organization in 30 states.
- Co-coordinated and co-facilitated regional conferences and peer exchange events for over 200 CJNY members from across the country on innovative approaches to supporting system involved youth, including flight and lodging arrangements.
- Created "Shanice Through The System" an interactive 'choose-your-own-adventure' game that teaches participants how youth funnel through the juvenile justice system.
- Developed and facilitated trainings on varying aspects of the juvenile justice system, engaging community members in the rehabilitation of juvenile offenders, and alternatives to detention for service providers and juvenile justice administrators nationwide.

### **The Center for Young Women's Development**

**June 2005-Jan 2007**

*Program Director*

- Supervised and coordinated the staffing of three projects as well as case management services. Our programs served over 2000 young women with job training, education and life skills programming.



- Spearheaded the creation of the Incarcerated Young Mother's Bill of Rights, as well as the creation and implementation of "My Life Chose Me: A Young Mother's Guide to Surviving the System", a publication based on the Bill of Rights and it's companion curriculum.
- Implemented the evaluation of programs and collaborated with program coordinators to follow through on program changes accordingly.
- Trained 5 young women to create and conduct a 20 question survey on the health of young women exiting and entering the juvenile justice system as well as evaluate findings and presented recommendation to staff to integrate health and wellness into our programming more effectively.

**Homeless Prenatal Program**

**Aug 2000-June 2005**

*Parent Relation/Community School Relations Advisor for the SF Homeless Education Plan*

- Created the Homeless Education Program at Homeless Prenatal Program.
- Developed and facilitated an awareness training on homeless children for teacher and school professionals which is currently being implemented in the San Francisco Unified School District. Trained 31 SFUSD personnel within the first year.

*Family Advocate*

- Advocated for the placement of 23 families in public housing and prevented the eviction of over 250 households living in, low-income, subsidized or fair market housing from 2000-2004.
- Assisted clients who were petitioning to have their records expunged with the process.

**SKILLS & QUALIFICATIONS**

- Over 20 years of Outreach training and hands-on experience
- Over 10 years of youth development experience
- Knowledge of community organizing skills and techniques
- Supervision and coaching skills (youth and adults)
- Over 10 years of grant writing experience
- Experience developing, presenting and implementing interactive curriculum and training
- Experienced in program development
- Skilled in special event and project coordination
- Familiar with clinical and holistic case management methods
- Extensive knowledge of San Francisco Bay Area community resources

**EDUCATION**

California State University at Fresno, Sociology Major

1995

**AFFILIATIONS**

Board Member	The Center for Young Women's Development	2000-2002
Member	The San Francisco Homeless Education Council	2000-2005
Fellow	The Sisterhood Fund of the Women's Foundation of CA	1999-2000



# EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL: <i>19 Sept 2018</i> <i>Rod M. Payne</i>		GENERAL MANAGER ACTION REQ'D:		
DATE: 9/13/2018		BOARD INITIATED ITEM: No		
Originator/Prepared by: Rod Maplesone Dept: Human Resources Administration	General Counsel <i>[Signature]</i>	Controller/Treasurer <i>Chris Chan</i>	District Secretary	BARC
Signature/Date: <i>Rod Maplesone</i> 9/13/18 [ ]	<i>[Signature]</i> 9/13/18 [ ]	<i>Chris Chan</i> 9/18/18 [ ]	[ ]	<i>[Signature]</i> 9/19/18 [ ]
Status: Approved		Date Created: 9/13/2018		

## Change order to Agreement No. 6M4280, Utilization and Bill Review Services to Genex Services, LLC by \$150,000 and extend time frame to November 1, 2018

**PURPOSE:** To obtain Board authorization for the General Manager to execute a change order to increase the expenditure of funds for Agreement No. 6M4280, Utilization and Bill Review Services as part of the Workers' Compensation Program by \$150,000 to a not to exceed amount of \$1,726,744.50 and extend the term of the Agreement to November 1, 2018.

**DISCUSSION:** On August 9, 2018, the Board authorized award of Agreement No. 6M4113 for Utilization and Bill Review Services for the District's Workers' Compensation Program. A protest was filed related to that award. The General Manager has transmitted the District's Protest Decision denying the protest to the Board. As a result of the protest, the Agreement with the new vendor could not be executed before the current contract expired. Because of this, it is necessary to briefly extend, and add funds to, the Agreement with the current vendor to avoid interruption of services.

**FISCAL IMPACT:** Funds required to cover this change order are included in the District's Workers' Compensation Reserves. Funding for the Workers' Compensation Reserves in FY19 is included in the current operating budget. This action is not anticipated to have any fiscal impact on the unprogrammed District reserves in the current Fiscal Year.

**ALTERNATIVE:** The Board could choose not to authorize the change order. This would cause a significant disruption in service to BART's Workers' Compensation program.

Change order to Agreement No. 6M4280, Utilization and Bill Review Services to Genex Services, LLC by (cont.)

**RECOMMENDATION:** It is recommended that the Board adopt the following motion:

**MOTION:** The General Manager is authorized to execute a change order to Agreement No. 6M4280, Utilization and Bill Review Services in an amount not to exceed \$150,000 and to extend the term of the Agreement to November 1, 2018.



# EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL: <i>Robert M. Powner</i> 19 Sept 2018		GENERAL MANAGER ACTION REQ'D:		
DATE: 7/31/2018		BOARD INITIATED ITEM: No		
Originator/Prepared by: Terri Hodges Dept: Risk & Insurance Management <i>Terri Hodges</i> 9/6/18 Signature/Date:	General Counsel <i>[Signature]</i> 9/6/18 [ ]	Controller/Treasurer <i>[Signature]</i> 9/6/18 [ ]	District Secretary [ ]	BARC <i>[Signature]</i> 9/17/2018

## AWARD OF AGREEMENT 6M2069 INSURANCE BROKERAGE SERVICES

**PURPOSE:** To authorize the Controller/Treasurer to award agreement 6M2069 for Insurance Brokerage Services to Aon Risk Services West, Inc. in the amount of \$775, 000.

**DISCUSSION:** The Risk & Insurance Department uses an insurance broker to place insurance on behalf of the District and to provide risk management consulting services.

On May 8, 2018, the District advertised Request For Proposals (RFP) No. 6M2069. The advance notice was sent to 33 firms. The RFP was advertised in 9 newspapers and posted on the Procurement Portal. A pre-proposal meeting was held on May 31, 2018. Representatives of 3 firms attended the pre-proposal conference. On June 19, 2018, proposals were received from three (3) firms: Alliant Insurance Services, Aon Risk Services West, Inc. and USI Insurance Services National, Inc.

Proposals were reviewed by a five-person Source Selection Committee, consisting of BART staff from the Office of Civil Rights, Risk & Insurance Management, Human Resources and chaired by Contract Administration. The committee evaluated proposals using the best value methodology. Under this approach, the District reserves the right to award to other than the lowest cost proposal based upon a determination that certain technical advantages available from a proposal will equate to added value to the District.

In accordance with the RFP provisions, all three proposals were reviewed and determined to have met the minimum technical qualifications established in the RFP. The proposals were then evaluated and scored based on the established evaluation criteria. The committee later reviewed the price proposals and determined that all three proposers were in the competitive range. All three proposers were invited to make oral presentations. After the oral

presentations, the committee combined the qualifications/technical scores and the oral presentation scores and determined that Aon Risk Services West, Inc.'s total score was the highest of the three proposers.

Based upon Aon's scores and price proposal, the committee determined that Aon presents the District with the best value for this proposed award. Aon has extensive experience in public agency rail transit, the prices offered are fair and reasonable, and a review of the firm's financial business indicates that Aon is a responsible firm.

Based upon the committee's evaluation, staff recommends an award to Aon Risk Services West, Inc.

Pursuant to the District's Non-Federal Small Business Program, the Office of Civil Rights set a 5% Small Business Prime Preference for this Agreement for Small Businesses certified by the California Department of General Services (DGS). It was determined that there were no Small Businesses certified by the DGS among the responsive Proposers and, therefore, the Small Business Prime Preference is not applicable.

Pursuant to the District's Non-Discrimination Program for Subcontracting, the Availability Percentages for this Agreement are 8.4% for Minority Business Enterprises (MBEs) and 5.7% for Women Business Enterprise (WBEs). Aon Risk Services West, Inc., will not be subcontracting any portion of the Work and therefore, the provisions of the District's Non-Discrimination Program for Subcontracting do not apply.

**FISCAL IMPACT:** The subject EDD proposes a base term of three years with two one year options with a total cost of \$775,000 from 10/1/2018-10/1/2023.

Funds will be budgeted in the Risk and Insurance Managements operating budget (Department 0304331, Account 681300-Professional & Technical Services) as follows:

Proposed Funding

FY19	\$155,000
FY20	\$155,000
FY21	\$155,000
FY22	\$155,000
FY23	\$155,000

**Total \$775,000**

Funding for services in this Fiscal Year are included in the Department's existing operating

budget. Funding for subsequent years will be included in the proposed annual operating budget, which is subject to Board approval.

This action is not anticipated to have any Fiscal impact on unprogrammed District reserves in the current Fiscal year.

**ALTERNATIVES:** The alternative is to not award the agreement and initiate another request for proposals process. Failure to appoint an insurance brokerage firm may result in in District's inability to procure insurance which renews annually on July 1, 2019. The Risk & Insurance Management Department does not have the resources to provide these services.

**RECOMMENDATION:** Adoption of the following motion.

**MOTION:** The Controller/Treasurer is authorized to award Agreement 6M2069 to Aon Risk Services West, Inc. to provide Insurance Brokerage Services for a base term of (3) years for a maximum amount of \$465,000 and to exercise up to two (2) one year options, each for a maximum amount of \$155,000, for a total compensation not to exceed \$775,000 pursuant to notification issued by the General Manager and subject to the District's protest procedures.

# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

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## MEMORANDUM

**TO:** Board of Directors


**DATE:** September 19, 2018

**FROM:** General Manager

**SUBJECT:** Safety and Security Action Plan – Tracking Matrix

Please find the Safety and Security Plan – Tracking Matrix which will be presented/discussed as an informational item at the BART Board meeting on September 27, 2018. The goal or intent of this item is to track discussions associated with each of the elements of the Safety and Security effort.

If you have any questions, please contact Robert Powers, Deputy General Manager, at (510) 464-6126 or [rpowers@bart.gov](mailto:rpowers@bart.gov).

  
for Grace Crunican

Attachment

cc: Board Appointed Officers  
Deputy General Manager  
Executive Staff

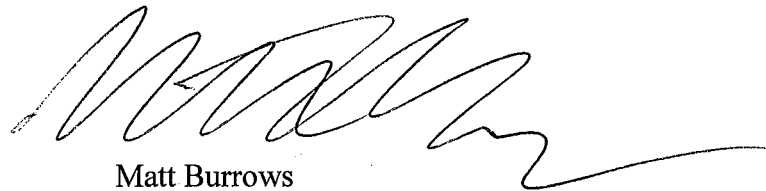
# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

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## MEMORANDUM

**TO:** Board of Directors **DATE:** September 21, 2018  
**FROM:** General Counsel  
**SUBJECT:** Surveillance Technology Ordinance (2nd Reading)

Attached please find the Surveillance Technology Ordinance in the form unanimously approved by the Board at its September 13<sup>th</sup> meeting. As directed at that meeting, it is now being brought forward for its second reading and proposed adoption.



Matt Burrows



ORDINANCE NO. 2018-1

AN ORDINANCE OF THE SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT  
CODIFYING ITS SURVEILLANCE TECHNOLOGY POLICY

WHEREAS, the San Francisco Bay Area Rapid Transit District (BART) Board of Directors has invested heavily in maintaining a safe and secure transportation system hardened against terrorist sabotage, vandalism and theft; and

WHEREAS, the Board of Directors has and continues to believe that the safety and security of the BART system requires the maintenance and support of every technology available to maintain public safety and system security; and

WHEREAS, the Board recognizes that there is a point at which technological resources may be viewed to restrict or limit the reasonable expectation of privacy of the riding public; and

WHEREAS, the Board wishes to harmonize these compelling interests in a manner that permits public discourse and discussion about the decision-making process of adding new technologies for safety and security into the BART transit system; and

WHEREAS, the Board of Directors recognizes that surveillance technology in public areas should be judiciously balanced with the need to reasonably protect recognized civil liberties, including privacy, free expression and public assembly; and

WHEREAS, the Board of Directors finds that proper transparency, oversight and accountability are fundamental to minimizing risks to the afore-mentioned civil liberties posed by surveillance technologies; and

WHEREAS, the Board of Directors finds it essential to have an informed public discourse about whether to adopt additional surveillance technology to that already utilized within the District; and

WHEREAS, the existing infrastructure of surveillance technology already employed within the BART transportation system is extensive, it shall be grandfathered in as a "baseline"; and

WHEREAS, the Board of Directors finds it desirable that safeguards be in place to protect reasonable expectations of privacy and freedom of speech and assembly, duly balanced against a need to preserve public peace and safety, and to address exigent circumstances before any new surveillance technology is deployed; and

WHEREAS, the Board of Directors finds that if either new surveillance technology is approved for use or existing technology is used in a materially different manner or for a materially different purpose in places where the public enjoys a reasonable expectation of privacy or a right to expressive activities and public assembly, there must be clear internal policies and procedures to ensure that reasonable safeguards are being followed and that the surveillance technology's benefits outweigh its costs; and

WHEREAS, Public Utilities Code Section 28793 authorizes the Board to pass ordinances; and  
WHEREAS, Public Utilities Code Section 28763 authorizes the Board to do any and all things necessary to carry out the purposes of the District; and

WHEREAS, the Board has determined that the adoption of this policy by ordinance is necessary to preserve the safety, comfort and well-being of BART riders;

NOW, THEREFORE, BE IT ENACTED by the Board of Directors of the San Francisco Bay Area Rapid Transit District:

**Section 1. Title**

This Ordinance shall be known as the Surveillance Technology Policy.

**Section 2. Definitions**

The following definitions apply to this ordinance:

- 1) "Surveillance Annual Report" means an annual written report concerning a specific surveillance technology in active use by the District that includes all of the following:
  - a) A reasonably specific description of how the surveillance technology was used;
  - b) Whether and how often data acquired through the use of the surveillance technology was shared with outside entities, the name of any recipient entity, the type(s) of data disclosed, under what legal standard(s) the information was disclosed, and the justification for the disclosure(s);
  - c) A summary of community complaints or concerns received by the BART District related to the surveillance technology,
  - d) The results of any internal audits, any information about violations of the Surveillance Use Policy, and any actions taken in response
  - e) Information, including crime statistics, if the equipment is used to deter or detect criminal activity, that help the community assess whether the surveillance technology has been effective at achieving its identified purposes;
  - f) Statistics and information about public records act requests related to surveillance technology; and
  - g) Total annual costs for the new surveillance technology, including personnel and other ongoing cost.
  
- 2) "BART District entity" means any department, bureau, division, or unit of the San Francisco Bay Area Rapid Transit District. The BART Police Department is considered to be a BART District entity, but may also be referenced directly when the BART Police Department is subject to additional requirements of this policy that are specific to the BART Police Department and do not apply to other BART District entities.
  
- 3) "Surveillance technology" means any electronic device or system with the capacity to monitor and collect audio, visual, locational, thermal, or similar information on any individual or group. This includes, but is not limited to, drones with cameras or monitoring capabilities, automated license plate recognition systems, closed-circuit cameras/televisions, International Mobile Subscriber Identity (IMSI) trackers, global positioning system (GPS) technology, software designed to monitor social media services or forecast criminal activity or criminality, radio frequency identification (RFID) technology, body-worn cameras, biometric identification hardware or software, and facial recognition hardware or software.
  - a) "Surveillance technology" does not include the following devices or hardware, unless they have been equipped with, or are modified to become or include, a surveillance technology as defined in Section 2(3):

1. routine office hardware, such as televisions, computers, and printers, that is in widespread public use and will not be used for any surveillance or law enforcement functions;
2. Parking Ticket Devices (PTDs);
3. manually -operated, non-wearable, handheld digital cameras, audio recorders, and video recorders that are not designated to be used surreptitiously and whose functionality is limited to manually capturing and manually downloading video and/or audio recordings;
4. surveillance devices that cannot record or transmit audio or video or be remotely accessed, such as image stabilizing binoculars or night vision goggles;
5. manually-operated technological devices used primarily for internal municipal entity communications and are not designated to surreptitiously collect surveillance data, such as radios and email systems;
6. municipal agency databases that do not contain any data or other information collected, captured, recorded, retained, processed, intercepted, or analyzed by surveillance technology;
7. equipment designed to detect the presence of and/or identify the source of chemical, biological, radiological, nuclear or explosive materials;
8. portable or fixed observations towers designed to provide an elevated viewing platform for facility security;
9. the BART Watch app or similar successor apps for making reports to the District;
10. the BART.gov web site and platform;
11. BART databases and enterprise systems that contain information kept in the ordinary course of BART business, including, but not limited to, human resource, permit, license and business records;
12. BART Police Department computer aided dispatch (CAD), records / case management, Live Scan, booking, Department of Motor Vehicles, California Law Enforcement Telecommunications System (CLETS), 9-1-1 and related dispatch and operation or emergency services systems;
13. BART Police Department early warning systems;
14. Infrastructure and mechanical control systems (SCADA), including those that control or manage lights, utilities, train control, or fare collection;
15. Physical access control systems, employee identification management systems, and other physical control systems;
16. Information technology security systems, including firewalls and other internal-facing cyber security systems;
17. Computers, software, hardware or devices used in monitoring the work and work-related activities involving District buildings, employees, contractors and volunteers or used in conducting internal investigations involving District employees, contractors or volunteers.

4) "Surveillance Impact Report" means a publicly-released written report including at a minimum the following:

- a) information describing the proposed surveillance technology and how it generally works;
- b) information on the proposed purpose(s) for the surveillance technology;

- c) if applicable, the general location(s) it may be deployed;
- d) crime statistics for any location(s), if the equipment is used to deter or detect crime;
- e) an assessment identifying any potential impact on privacy rights and discussing any plans to safeguard the rights of the public;
- f) the fiscal costs for the surveillance technology, including initial purchase, personnel and other ongoing costs, and any current or potential sources of funding;
- g) whether use or maintenance of the technology will require data gathered by the technology to be handled or stored by a third-party vendor on an ongoing basis;
- h) a summary of alternative methods (whether involving the use of a new technology or not) considered before deciding to use the proposed surveillance technology, including the costs and benefits associated with each alternative and an explanation of the reasons why each alternative is inadequate or undesirable; and
- i) a summary of the experience, if any is known, other law enforcement entities have had with the proposed technology, including information about the effectiveness, any known adverse information about the technology such as unanticipated costs, failures, civil rights or civil liberties issues.

5) "Surveillance Use Policy" means a publicly-released policy for use of the surveillance technology that at a minimum specifies the following:

- a) Purpose: The purpose(s) that the surveillance technology is intended to advance.
- b) Authorized Use: The uses that are authorized, the rules and processes required prior to such use, and the uses that are prohibited.
- c) Data Collection: The information that can be collected by the surveillance technology.
- d) Data Access: The individuals (as a category) who can access or use the collected information, and the rules and processes required prior to access or use of the information.
- e) Data Protection: The safeguards that protect information from unauthorized access, including encryption and access control mechanisms.
- f) Data Retention: The time period, if any, for which information collected by the surveillance technology will be routinely retained, the reason such retention period is appropriate to further the purpose(s), the process by which the information is regularly deleted after that period lapses, and the specific conditions that must be met to retain information beyond that period.
- g) Public Access: How collected information can be requested by members of the public, including criminal defendants.
- h) Third Party Data Sharing: If and how other BART District or non-BART District entities can access or use the information, including any required justification or legal standard necessary to do so and any obligations imposed on the recipient of the information.
- i) Training: A summary of the training required for any individual authorized to use the surveillance technology or to access information collected by the surveillance technology.
- j) Auditing and Oversight: The mechanisms to ensure that the Surveillance Use Policy is followed, including internal personnel assigned to ensure compliance with the policy, internal recordkeeping of the use of the technology or access to information collected by

the technology, technical measures to monitor for misuse, any independent person or entity with oversight authority.

The District must seek approval from the Board before implementing any changes to any Surveillance Use Policy.

6) "Exigent circumstances" means the BART Police Department's good faith belief that an emergency involving danger, death, or serious physical injury to any person requires the immediate use of a surveillance technology, or the information it provides, without pre-approval.

### **Section 3. Board of Directors Review**

1) A BART District entity will obtain Board of Directors approval at a properly-noticed public meeting prior to any of the following:

a) Accepting funds for new surveillance technology, applying for a grant, or soliciting or accepting state or federal funds or in-kind or other donations;

(1) If it is determined that the timetable for applying for surveillance technology funding is not compatible with the notice requirements of Section 4(a), the General Manager is authorized to apply for grants after providing a written justification to the Board of Directors at least five calendar days prior to the deadline for applying for or accepting the relevant funding. Any such notices shall be agendized for public discussion at the next regular meeting of the Board of Directors if that meeting is at least 10 days from the date the notice is sent. If the notice is sent less than 10 days from the next regular meeting, it shall be agendized for public discussion at the following regular meeting. Any funding awarded to a BART District entity following such an application remains subject to the regular review, approval, and oversight requirements of Sections 3, 4, and 5.

b) Acquiring surveillance technology, with or without consideration, except for those occasions when a BART District entity conducts a limited scope trial of technology to assess its viability. Such trial shall not include facial recognition hardware or software. Such trial shall (i) be limited to a single station or facility, (ii) last no longer than 60 days, and (iii) shall be agendized for public discussion at a Board meeting that occurs at least fifteen (15) days prior to implementation, under the report of the General Manager.

1) The BART District will not disclose to any third party information acquired during use of this exception unless disclosure is, similar to the Section 11 exigent circumstances provision (A) for purposes of responding to an emergency and the third party agrees to be bound by the restrictions in this Section or is (B) otherwise required by law enforcement or response agencies that identify the information as pertaining to an active investigation, or is (C) otherwise required by law.

(2) Following conclusion of the testing, the BART District will only keep and maintain data related to the results of the testing and will immediately dispose of any data not relevant to the evaluation of the fitness of the technology unless retention is (i) authorized by a court order or (ii) otherwise required by law.

- c) Using new surveillance technology, or using existing surveillance technology for a purpose, in a manner or in a materially different type of location not previously approved by the Board of Directors; or
  - d) Entering into a written agreement or memorandum of understanding with a non-BART District entity to acquire, share or otherwise use surveillance technology or the information it provides unless such information is provided by way of BART Watch or any successor smart phone application associated with that specific software.
- 2) Any BART District entity will obtain Board of Directors approval of a Surveillance Use Policy applicable for newly acquired technologies in any of the activities described in subsection (1)(b)-(d).

**Section 4. Information Required**

- 1) The BART District entity seeking approval under Section 3 shall submit to the Board of Directors a Surveillance Impact Report and a draft Surveillance Use Policy at least twenty-one (21) days prior to the public meeting where approval will be requested.
- 2) The Board of Directors shall publicly release, in print and online, the Surveillance Equipment Request and draft Surveillance Use Policy at least fifteen (15) days prior to the public meeting.

**Section 5. Determination by Board of Directors that Benefits Outweigh Costs and Concerns**

- 1) The Board of Directors shall approve any action described in Section 3, subsection (1) or Section 6 of this Policy only after making a determination that the benefits to the community of the surveillance technology outweigh the costs, and the proposed use policy will reasonably safeguard civil liberties and civil rights.

**Section 6. Compliance for Existing Surveillance Technology**

- 1) Each BART District entity possessing or using surveillance technology prior to the effective date of this ordinance shall submit a draft Surveillance Use Policy and Surveillance Impact Report no later than one hundred eighty (180) days following the effective date of this for review and approval by Board of Directors. The Board of Directors may grant extensions to this requirement. If such an extension is granted, a status report must be prepared and submitted to the Board of Directors at a public meeting no later than ninety (90) days from the date of said extension. The draft Surveillance Use Policy shall be made in a manner that is informative, but that will not undermine the District's legitimate security interests.

**Section 7. Continuing Oversight of Surveillance Technology**

- 1) Each BART District entity must submit for approval at a public hearing a Surveillance Annual Report for each surveillance technology to the Board of Directors on or before August 1.
- 2) The Board of Directors may grant extensions to this requirement. Commencing on the date 2 years from the effective date of this ordinance, no further extensions by the Board of Directors to this reporting obligation for the BART Police Department can be made. While a

Surveillance Annual Report shall reference and be inclusive of technologies in public places, such references may be made in a manner that will not undermine the District's legitimate security interests.

3) Based upon information provided in the Surveillance Annual Report, the Board of Directors shall determine whether the benefits to the community of the surveillance technology implemented after the effective date of this ordinance outweigh the costs, and that civil liberties and civil rights are safeguarded. If the benefits do not outweigh the costs, or civil rights and civil liberties are not safeguarded, the Board of Directors shall direct that use of the surveillance technology cease and/or require modifications to the Surveillance Use Policy that will resolve the above concerns.

### **Section 8. Enforcement**

1) This ordinance does not confer a private right of action upon any person or entity to seek injunctive relief against the BART District unless that person or entity has first provided written notice to the General Manager and the District's Board of Directors by serving the District Secretary, regarding the specific alleged violation of this ordinance and has provided the General Manager and the Board of Directors with at least ninety (90) days to investigate and achieve compliance regarding any alleged violation. If the specified alleged violation is not remedied within ninety (90) calendar days of receipt of that written notice, a person or entity may seek injunctive relief against the District in a court of competent jurisdiction.

### **Section 9. Categorical Exemptions from this Policy**

1) Any surveillance technologies in place before this policy was established may be replaced with technology with materially the same capacities and capabilities and shall be exempt from this policy except (i) as to the annual reporting requirement, and (ii) surveillance technologies used exclusively by the BART Police Department.

a) Any replacement of surveillance technologies that enhances or otherwise reasonably appears to upgrade (i.e. enhance, improve, or expand) the capabilities of existing technologies shall NOT be exempt from this policy. Storage capacity increases to CCTV and independent lighting improvements (e.g. LED street lighting or improved stairway lighting) at a facility shall not be regarded to be an improvement or enhancement in surveillance technologies.

2) Any surveillance technologies owned and/or operated by third parties on BART facilities and not used by a BART District entity shall be exempt from this policy unless Section 3(1)(d) applies.

3) Any surveillance technologies within the secure perimeter of BART's administrative/maintenance/law enforcement facilities and offices shall be exempt from this policy.

4) Any surveillance technologies used to protect or monitor areas outside of publicly accessible locations including areas within fenced areas (such as, but not limited to, areas where train cars are parked during non-revenue hours or where the District maintains high voltage equipment) or areas prohibited to the public by signage (such as tunnels, or stairwells leading to the trackway) shall be exempt from this policy.

## **Section 10. Severability**

1) The provisions in this ordinance are severable. If any part or provision of this ordinance, or the application of this Policy to any person or circumstance, is held invalid, the remainder of this Policy, including the application of such part or provisions to other persons or circumstances, shall not be affected by such holding and shall continue to have force and effect.

## **Section 11. Use of Unapproved Technology During Exigent Circumstances**

1) The BART Police Department may temporarily acquire or temporarily use surveillance technology in exigent circumstances without following the provisions of the Policy before that acquisition or use. If the BART Police Department acquires or uses a surveillance technology pursuant to this Section, it shall do all of the following:

- (a) Use the surveillance technology to solely respond to the exigent circumstances;
- (b) Cease using the surveillance technology within seven days or when the exigent circumstances end, whichever is sooner;
- (c) Only keep and maintain data related to the exigent circumstances and dispose of any data that is not relevant to an ongoing investigation unless retention is (i) authorized by a court or (ii) otherwise required by law;
- (d) Not disclose to any third party any information acquired during exigent circumstances, unless disclosure is (i) for purposes of responding to the emergency and the third party agrees to be bound by the restrictions in this Section or is (ii) otherwise required by law enforcement or response agencies that identify the material is needed to prevent, deter, respond to and or document significant criminal action such as a terrorist attack, homegrown violent extremist attack or other activity or threats that endanger public safety or transportation infrastructures, or is (iii) otherwise required by law;
- (e) Within 30 days following the end of the exigent circumstances report the acquisition or use to the Board of Directors at a regular meeting of the Board of Directors for discussion and/or possible recommendation for approval to acquire or use the surveillance technology; and
- (f) Any technology temporarily acquired in exigent circumstances shall be returned when the exigent circumstances end unless the technology is submitted to the Board of Directors for approval pursuant to this policy and is approved.

## **Section 12. Effective Date**

1) This ordinance shall be and the same is hereby declared to be in full force and effect from and after thirty (30) days after the date of its passage and shall be published once before the expiration of fifteen (15) days after said passage, with the names of the Directors voting for or against the same, in a newspaper of general circulation published in the Counties of the District. (Public Utilities Code Sections 28794)



In regular session of the Board of Directors of the San Francisco Bay Area Rapid Transit District introduced on the 13<sup>th</sup> day of September, 2018 and finally passed and adopted this \_\_ day of September, 2018, on regular roll call of the members of said Board by the following vote:

Ayes:

Noes:

Abstentions:

WHEREUPON, the President declared the above and foregoing ordinance duly adopted and SO ORDERED.

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President, Board of Directors  
ATTEST:

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Patricia Williams, District Secretary

# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

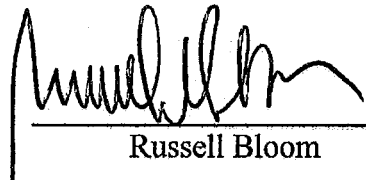
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## MEMORANDUM

**TO:** Grace Crunican **DATE:** September 21, 2018  
**FROM:** Russell Bloom, Independent Police Auditor  
**SUBJECT:** OIPA Proof of Payment Program Information

As directed, by the Board of Directors the Office of the Independent Police Auditor has been conducting spot checks of body camera video recorded by BART Police Fare Inspectors.

In an effort to insure that enforcement of the Proof of Payment Ordinance is not discriminatorily applied and as requested by the BART Board of Directors, the BART Office of the Independent Police Auditor (OIPA) has been conducting random spot checks of body camera video recorded by Bart Police Department (BPD) Fare Inspectors since the implementation of the enforcement program in March 2018. OIPA has reviewed over 70 individual recordings amounting to hundreds of hours video and has found that Fare Inspectors are activating their cameras and conducting systematic checks as required by BPD. We have not seen any evidence that Fare Inspectors are singling out individual riders for enforcement of the ordinance.



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Russell Bloom

cc: Board Appointed Officers  
Deputy General Manager  
Executive Staff



# EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL: <i>Kat M. Peann</i> 21 Sept 2018		GENERAL MANAGER ACTION REQ'D:		
DATE: 9/20/2018		BOARD INITIATED ITEM: Yes		
Originator/Prepared by: LaTonia Peoples-Stokes Dept: Police Department	General Counsel <i>[Signature]</i>	Controller/Treasurer	District Secretary	BARC <i>[Signature]</i>
Signature/Date: <i>[Signature]</i> 9/20/18	9/21/18 [ ]	[ ]	[ ]	9.21.2018 [ ]
Status: Routed		Date Created: 9/20/2018		

## Bay Area Rapid Transit Proof of Payment Program Update

### PURPOSE:

To obtain board authorization to release two (2) Fare Inspector (CSO) positions budgeted in FY19, but placed on hold, and to approve funding for eight (8) additional Fare Inspector CSO positions to create a fare inspection team for evening and weekend hours.

### DISCUSSION:

In November 2017, the BART Board adopted a Proof of Payment Ordinance which became effective January 1, 2018. The implementation of the program included staffing, training, public/media outreach, a warning period, protocol/policy development, citation processing protocol, accountability measures, and meet and confer with the BPOA.

Issuance of citations commenced in March 2018. Since that time 3,813 citations have been issued throughout the system, 89% to adults and 11% to juveniles. Of the citations issued, 350 people have paid the fine and 59 have opted for community service.

Fare Inspections are conducted in a systematic manner. In accordance with the Ordinance, all violations result in a citation, preventing bias in the application of the ordinance. Demographics are recorded on citations only, not for all contacts. In order to determine the demographics of persons contacted, body worn camera footage is reviewed by police

management and audited by the Office of Independent Police Auditor.

At the time of the FY19 budget discussion, two (2) additional fare inspector positions were authorized; however, the positions were placed on hold until the program had been in place for a sufficient period of time to determine its effectiveness. Results of Fare Inspections confirm that fare evasion is a significant issue throughout the District and that many riders do not have valid proof of payment upon request. The District has received positive feedback from the community in support of Proof of Payment enforcement.

The current fare inspectors are working only during the day shift. It is believed that the addition of staffing to cover nights and weekends would significantly increase the number of citations of the program and help decrease fare evasion. Coverage for these times would require, at a minimum, an additional eight (8) fare inspectors. These additional fare inspectors will also contribute to noticeable uniformed presence on the trains and in stations during evening hours.

#### **FISCAL IMPACT:**

There is no fiscal impact associated with the release of the two positions budgeted in FY19.

The annualized ongoing cost for eight (8) CSOs is approximately \$0.9 million, with an estimated cost of approximately \$0.45 million in FY19, assuming a midyear start date. Existing resources will be identified in FY19 to fund the FY19 cost, and funding for subsequent years will be included in the proposed annual operating budget, which is subject to Board approval.

This action is not anticipated to have any Fiscal Impact on unprogrammed District reserves in the current Fiscal Year.

#### **ALTERNATIVES:**

1. Take no action, continue with current staffing.
2. Release the two FY19 budgeted Fare Inspector positions only.

#### **RECOMMENDATION:**

It is recommended that the Board authorize that the two (2) Fare Inspector positions budgeted in FY19 be released and an additional eight (8) Fare Inspector positions be authorized to provide evening and weekend coverage.

**MOTION:**

The Board authorizes the release of two budgeted but held Fare Inspector positions and expressly authorizes an additional eight (8) new Fare Inspectors positions for a total of ten (10) new Fare Inspectors.

# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

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## MEMORANDUM

**TO:** Board of Directors

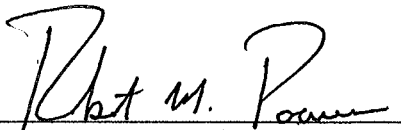
**DATE:** September 21, 2018

**FROM:** General Manager

**SUBJECT:** BART Fare Evasion Hardening Project

Attached is the "BART Fare Evasion Hardening Project" presentation that will be presented to the Board at the September 27, 2018 meeting as an information item.

If you have any questions about the document, please contact Tamar Allen, Assistant General Manager, Operations at 510-464-7513.

  
\_\_\_\_\_  
Grace Crunican  
*for*

cc: Board Appointed Officers  
General Manager  
Deputy General Manager  
Executive Staff

# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

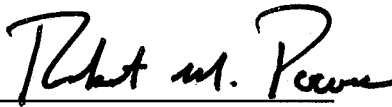
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## MEMORANDUM

**TO:** Board of Directors **DATE:** September 21, 2018  
**FROM:** General Manager  
**SUBJECT:** BART Police Department's Five Year Strategic Patrol Staffing Plan (University of North Texas -Final Report)

Attached is the Bay Area Rapid Transit Police Department's Five - Year Staffing plan that will be presented to the Board at the September 27, 2018 meeting as an information item.

BART Police engaged the University of North Texas for the development of a five-year strategic patrol staffing plan. Various methodologies were employed during the study including discussions with stakeholders. The study identifies patrol staffing needs and provides recommendations for achieving those needs.

  
for Grace Crunican

cc: Board Appointed Officers  
Deputy General Manager  
Executive Staff

# SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT

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## MEMORANDUM

**TO:** Board of Directors

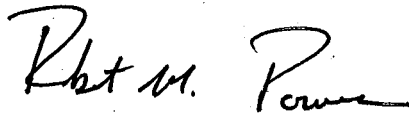
**DATE:** September 21, 2018

**FROM:** Deputy General Manager

**SUBJECT:** Antioch Station Access Update – For Information

Since the BART to Antioch project opened for revenue service on May 25, 2018, ridership at the stations has exceed expectations, especially at the Antioch Station. BART is currently working with the City of Antioch and our funding partners to accommodate the growing East County ridership demand. At the September 27, 2018 Board meeting, staff will provide an informational update on activities to improve station access consistent with the BART Board adopted Station Access Policy (2016).

If you have any questions, please contact Carl Holmes, AGM, Planning, Development & Construction at (510) 464-7592.



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Robert Powers

cc: Board Appointed Officers  
General Manager  
Executive Staff