



ROAD SUPERVISOR OF ENGINES

JC: 000318
PB: AFG
FLSA: Non-Exempt

BU: AFSCME (31)
Created: October 2020

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

DEFINITION

Under direction, supervises, evaluates and instructs day-to-day field activities of Diesel Multiple Unit (DMU) Engineers; ensures compliance with applicable rules, laws and expectations related to train handling and movement; monitors and evaluates the safe and effective delivery of service and makes operating adjustments as needed; participates in accident and safety investigations; maintains the DMU training and certification program and related documents and records, and performs other duties as assigned.

CLASS CHARACTERISTICS

This supervisor-level classification is responsible for monitoring, supervising, and directing all aspects of the movement of DMU rail vehicles, as well as station operations, to provide scheduled revenue service. Classifications at the supervisory level are responsible for providing direct supervision over operations staff and are expected to exercise considerable latitude and independent judgment in the day-to-day conduct of the work. This classification is distinguished from the Transportation Supervisor in that the latter is the first full supervisory classification over classifications engaged in the operation of trains and stations.

REPORTS TO

Assistant Chief Transportation Officer or designee.

EXAMPLES OF DUTIES – *Duties may include, but are not limited to, the following:*

1. Supervises DMU Engineers in all phases of train operations in conformance with BART, FRA and CPUC rules and regulations to ensure the safe, on-time and efficient movement of trains.
2. Develops, maintains and organizes the DMU training, certification, and recertification programs. Conducts DMU training and testing for all covered classifications, and maintains documents and records related to the training program.
3. Monitors daily operations on the E-line to ensure safe, reliable on-time service, and makes operating adjustments as needed.
4. Manages the qualification of DMU Engineers on all equipment, air brakes, physical characteristics,

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proper train handling, and operating rule compliance, and monitors their performance by riding trains, observing and instructing.

5. Manages and oversees locomotive inspections from an operational standpoint to ensure they are in safe operating condition.
6. Responds to, investigates and documents accidents, rail safety incidents, and unusual occurrences to determine cause and take corrective action, if applicable, to prevent similar incidents; acts as the Incident Commander or liaison and makes decisions as the incident develops; and makes sure all paperwork is completed per Human Resources, safety, and insurance guidelines; and may respond to and/or help investigate accidents and unusual occurrences in other areas of the BART system.
7. Consistently observes, corrects and trains subordinates to ensure compliance with safety rules, policies and procedures. Performs check rides with DMU Engineers. Monitors work environment for cleanliness and safety hazards and takes corrective action.
8. Manages and responds to service interruptions or incidents on BART system.
9. Manages and coordinates the physical examination program for all classifications who may be required to operate a DMU, as per CPUC GO143.
10. Coordinates the organization, staffing and operational activities for revenue system support program in the areas of line, rail, and station operations; provides oversight of staff involved in line, rail, and station operations; provides administrative and analytical support on projects and special assignments.
11. Coordinates labor relation matters; investigates rule violations; documents and applies disciplinary procedures; researches grievances to check for contractual violations and develop solutions for avoiding future violations.
12. Participates on a variety of committees; prepares and presents staff reports and other correspondence as appropriate and necessary; provides staff assistance to the high-level management staff.

QUALIFICATIONS

Knowledge of:

- Operating and safety rules governing the movement of trains
- Knowledge of driving Diesel Multiple Unit (DMU) trains
- General Code of Operating Rules (GCOR), Federal Railway Administration (FRA), California Public Utilities Commission (CPUC) regulations
- Operations management functions, services and activities of a passenger transportation system; Central Train Control, transit rail policies, practices and procedures
- District operational, safety and emergency policies and procedures
- Computer, analytical and mathematical skills
- Customer service principles and practices
- Principles of supervision, training, performance evaluation, customer service; administrative

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procedures, reporting, communications, use of typical industry computer programs

- District and Occupational Safety and Health Administration (OSHA) health and safety rules and regulations, hazardous materials handling; and emergency response coordination

Skill/Ability in:

- Leading, supervising, training, and motivating staff
- Completing performance evaluations
- Interpreting and applying Federal, State and local policies, laws and regulations
- Interpreting and explaining the District's management policies and procedures
- Enforcing District policies, rules and procedures, promoting safety practices
- Researching a variety of topics including utilization, payroll, safety, and grievances
- Observing and detecting unusual, hazardous, or emergency situations and taking appropriate action within prescribed guidelines
- Practicing clear, effective oral, written and verbal communication skills to communicate verbal instructions over the radio and read written instructions
- Establishing and maintaining effective working relationships with those contacted in the course of work
- Operating radio communication equipment

MINIMUM QUALIFICATIONS

Education:

Possession of a high school diploma, GED or recognized equivalent.

Experience:

Five (5) years of (full-time verifiable) progressively responsible experience in railroad operations, to include passenger service as a qualified locomotive, light rail, or DMU engineer. Experience as a Road Foreman of Engines, Trainmaster, Dispatcher, Rail Controller, DMU Engineer or Locomotive Engineer is preferred.

Other Requirements:

- Must be able to maintain certification as a DMU Engineer
- Must be able to pass a pre-employment and bi-annual physical examination meeting the Class B licensing requirements established by the Department of Motor Vehicles (DMV)
- Must know and follow all general rail safety rules and procedures in the performance of duties
- Must be able to visually distinguish colors and symbols
- Must be willing to work different shifts, holidays and weekends
- Ability to lift up to 50 lbs

Substitution:

Additional professional experience in the rail industry can be substituted for education. Formal post high school education desirable. Each year of formal post high school education may be applied toward a year of required experience.

WORKING CONDITIONS

Environmental Conditions:

The physical demands and work environment are characteristic of a train, station and yard environment. Work is done in confined spaces, primarily but not exclusively in operating cabs. Some work is performed outdoors and is subject to inclement weather. Subject to external road noise as well as noise within the train yard.

Physical Conditions:

Requires regular standing, walking, climbing and reaching overhead. Requires maintaining the physical condition necessary for sitting for prolonged periods of time, walking long distances over uneven terrain, and for bending, stooping and climbing.

BART EEO-2 Job Group:	1000 – Supervisors/Transportation
Census Code:	9000 – Supervisor of Transportation/Material Moving Worker
Safety Sensitive:	Y